

Wedding Expo Vender Application and Agreement

March 15, 2026

9 AM - 12 PM | 1 - 4 PM



Walker's Bluff Casino Resort is hosting a Wedding Exposition in our Event Center. This event will be an opportunity to showcase local businesses and their products within the wedding industry. We are looking for unique vendors to give them an opportunity to meet new clients and increase sales!

Included in this letter you will find an application form to be completed. We anticipate booth space to fill quickly, so your prompt reply is strongly encouraged.

Deadline for registration is **March 1, 2026**.

If you have any questions, please contact Sabine Henry at 618.993.7777 ext. 41505 or email:

sabine.henry@walkersbluffresort.com

SET UP / TEARDOWN: Vendors' set up is Saturday, March 14, 2026 from 12 – 7 PM & Sunday, March 15, 2026 from 6 – 8:30 AM.

Vendors are expected to staff their booth throughout the entire event. You must disassemble your booth after the event ends at 4 PM. Your booth must be removed and clean up must be completed by 5 PM.

WI-FI: Wi-fi will be available but is not guaranteed, as technology sometimes fails. We encourage you to bring cash and change for all sales needs.

PARKING: Please be courteous to fellow vendors and event attendees. Move vehicles away from the Event Center entrance immediately following the drop off of products and displays.

INFO: All packages include provided lunch and soft drinks.

Swag bag includes vendor marketing items and WBCR branded goodies.

Due to limited storage space at WBCR, please ship marketing materials to be included in our Swag Bags so they arrive no more than three (3) days prior to your arrival. Items may also be dropped off on location three (3) days prior to the event. Packages arriving before three (3) days are subject to refusal. Please mail packages to:

Walker's Bluff Casino Resort,
Attn: Group Sales, WBCR Wedding Expo,
777 Walker's Bluff Way Carterville, IL 62918

LEGAL TERMS AND CONDITIONS: WBCR reserves the right to prohibit any exhibit, part thereof, or proposed exhibit that in its opinion is not in keeping with the spirit and character of the event. WBCR reserves the right to restrict exhibits that become objectionable because of noise, method of operation, materials, or any other reason and to prohibit or to evict any exhibit that in the opinion of WBCR may detract from the general character of the event program as a whole. In the event of such restriction or eviction, WBCR is not liable for any refund or other expenses incurred by the Vendor. Vendor understands and agrees that WBCR has sole discretion on the assignment of booths, and may change a Vendor's booth location or size at any time.

Vendor must operate and maintain its exhibit so that no injury will result to any persons or property. Vendor undertakes and agrees to indemnify and hold harmless WBCR and its officers, board, agents, and representatives from any and all claims for damages, suits, etc., by any person by reason of negligence of the Vendor, its agents, representatives, or employees. Vendor agrees to release and to indemnify and hold harmless WBCR from any and all claims for damages, suits, etc., for injuries to Vendor or its employees and for damages to property in Vendor's custody, owned or controlled by Vendor, which claims for damages may be incidental to, grow out of, or be connected with Vendor's use or occupation of space contracted; however, nothing herein shall release WBCR from any liability for claims, damages, suits, etc., that are the result of the negligence of WBCR. Vendor must surrender space occupied by it in the same condition as it was at the commencement of occupation. The Vendor shall assume all responsibility for damage to the event space and shall indemnify and hold harmless WBCR, and its representatives for all liability which might ensue from any cause whatsoever arising out of the Vendor's participation in the event program. Vendor is responsible for securing its property at all times. WBCR is not responsible for any lost or stolen property.

If WBCR's obligations are hindered by uncontrollable events such as casualty weather, accidents, natural disasters, strikes, or acts of terrorism, WBCR will be excused from performance and bear no liability to an Exhibitor.

This agreement is governed by Illinois state law, with disputes resolved in Williamson County courts, and the non-defaulting party is entitled to reimbursement for enforcement costs, including attorney's fees.

Vendor Form

Return to Sabine Henry; 777 Walker's Bluff Way, Carterville, IL 62918 or email
sabine.henry@walkersbluffresort.com

Registration deadline is **March 1, 2026**. Space is limited, please reply promptly.

Business Information

Full Name	
Company Name	
Company Address	
Phone Number	
E-mail	
Website	
Signature	
Date	

Briefly explain your exhibit:

Please choose a Vendor Package:

Reminder: All packages come with provided lunch and soft drinks.

☐ **\$599 – BOOTH CLASSIC**

Includes one (1) table with skirting, two (2) chairs, a Lead List, & addition of your marketing materials into our WBCR Swag Bag

☐ **\$699 – BOOTH PEARL**

Includes one (1) table with skirting, two (2) chairs, a Lead List, addition of your marketing materials into our WBCR Swag Bag, & your own marketing slide on the two large projector screens in the Event Center.

☐ **\$799 – BOOTH GOLD**

Includes one (1) table with skirting, two (2) chairs, a Lead List, addition of your marketing materials into our WBCR Swag Bag, your own marketing slide on the two large projector screens in the Event Center, & an ad in our Wedding Expo program/magazine and/or shout outs during the Wedding Expo.

Payment will be collected after acceptance into the Wedding Expo.

Please choose your payment method:

- ☐ Check
☐ Credit Card

If you are selling any products, please attach a filled out W9 form.

SIGNATURE AND AGREEMENT

The Vendor agrees to abide by all exhibit terms, conditions and regulations set forth
In this form, and on Page 3 of this contract.

Dated: _____

Signature

Printed name